

# **The Constitution of Guildford Scottish Country Dance Club**

(as agreed at the 2017 AGM)

## **1. The Name**

The name of the Club is `Guildford Scottish Country Dance Club`.

## **2. Objective**

The objective of the Club is to promote the advancement, knowledge, standard of performance and enjoyment of Scottish Country Dancing.

## **3. The Aims**

- To encourage the practice of Scottish Country Dancing, through the provision of teaching classes, social dances and any other function as from time to time be considered desirable by the Committee.
- To foster links with other organisations which have similar aims or objectives.

## **4. Membership**

- Membership of the Club is open to any person with an interest in Scottish Country Dancing, preferably with a basic knowledge of Scottish Country Dancing.
- The membership will be limited to a maximum of 100 persons.
- The Committee has the right to withdraw membership from any member whose conduct is considered detrimental to the objectives and interests of the Club. Before exclusion, that member shall be granted a hearing before the Committee.

## **5. Officers**

- The Officers of the Club will be the Chairman, Treasurer and Secretary.
- The Officers will be elected annually.
- The Chairman may normally only serve as such for 3 years.

## **6. Committee**

- The Committee will consist of the Officers and not more than four (4) ordinary members.
- The Committee will be able to co-opt additional members during the year as and when necessary.
- The Committee will be re-elected annually.

## **7. Subscriptions**

- Subscriptions will be proposed by the Committee for the following year at the Annual General Meeting.
- They will be ratified by a majority vote of 2/3rd of the members present at the AGM.

## **8. Financial Year**

The financial year of the club shall be from 1st April to 31st March.

## **9. General Meetings**

- The Annual General Meeting (AGM) will be held on a club evening within six months after the end of the financial year.

- A notice will be posted on the notice board six weeks before the meeting inviting resolutions to be sent to the Secretary 21 days in advance of the meeting. The Secretary will ensure that any member not present will be given written notice of the invitation.
- All members shall be given 14 days written notice of a General Meeting (written notice may include email where a member has agreed to receive notice in that format). Every notice shall contain a statement of the business to be discussed at the meeting.

The business of the AGM shall be:

- To receive the Chairman`s Report on the activities of the past year and proposals for the future.
- To elect the Officers and Committee of the Club for the following year.
- To receive the examined Accounts of the Club and the report thereon.
- To elect an independent examiner of the accounts of the Club.
- To set the subscription for the following year.
- To consider any resolutions of which 21 days written notice has been given to the Secretary.
- To discuss informally Any Other Business with the permission of the Chairman.

- An Extraordinary General Meeting (EGM) may be convened at the request of the Committee or by at least 1/3rd of the members. Resolutions for consideration at the EGM must be submitted to the Secretary in writing 21 days before the meeting.
- The Secretary will give the membership 14 days notice of the meeting.
- A Resolution to change the Constitution will require a 2/3rd majority of all votes by members present at the meeting.

#### **10. Quorum of Meetings**

- 1/3rd of voting members shall form a quorum at General Meetings. If there is not a quorum at a General Meeting, that meeting shall be adjourned and reconvened at a later date where a quorum of more than 10 members will be required.
- One (1) Officer and three (3) members shall form a quorum at Committee Meetings.

#### **11. Dissolution of the Club**

- 21 days notice in writing to each member is needed of an EGM at which the resolution to dissolve the Club is to be tabled.
- A 2/3rd majority of all votes is required for the dissolution of the Club, including votes from members present at the EGM or who have sent their apologies and given their vote in advance to the Secretary.
- All net assets of the Club belong to members, after all liabilities have been paid. At the EGM the proposed disposal of such net assets will require the approval of a 2/3rd majority of votes from members present at the meeting or who have sent their apologies and given their vote in advance to the Secretary.